



# Arabian Horse Breeders Association of Oregon

PO Box 957 Dallas, OR 97338  
<https://ahbaoregon.com/>

## 2025 Officers

Carol Helton, President  
Sarah Nash-Robertson, Vice President  
Alissia Agte, Treasurer  
Valorie Baker, Secretary  
Kelly Waltos, Board Member  
Vicki Holechek, Board Member  
Julie Hedden, Board Member

## ARABIAN HORSE BREEDERS' ASSOCIATION OF OREGON

*The mission and purpose of the Arabian Horse Breeders Association of Oregon is to promote the Arabian horse breed by providing and supporting educational, competitive and social activities.*

BOARD MEETING February 7, 2025  
Notes taken by Valorie Baker.

### **Call to Order and Roll**

TIME STARTED 6 : 28 PM

#### BOARD ATTENDEES

Carol Helton (President)	<u>x</u> PRESENT	<u>    </u> ABSENT
Sarah Robertson (Vice President)	<u>    </u> PRESENT	<u>x</u> ABSENT
Alissia Agte (Treasurer)	<u>x</u> PRESENT	<u>    </u> ABSENT
Valorie Baker (Secretary)	<u>x</u> PRESENT	<u>    </u> ABSENT
Kelly Waltos (Board Member)	<u>x</u> PRESENT	<u>    </u> ABSENT
Julie Hedden (Board Member)	<u>x</u> PRESENT	<u>    </u> ABSENT
Vicki Holechek (Board Member)	<u>    </u> PRESENT	<u>x</u> ABSENT
GUESTS: <u>Cheryl Deahn</u>		

Changes to Agenda? YES/**NO**

Changes to January 2025 Meeting Minutes? YES/**NO**

Motion for vote to accept January 2025 Meeting Minutes? **YES/NO**

Made by:	Kelly Waltos
Second?	<b>YES/NO</b>
Made by:	Julie Hedden
Approved?	<b>YES/NO</b>



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## **Committee Reports – Planned discussion. Checklist, Actions and Item Notes**

### **Correspondence**

TOPIC: Millie Chipman  
NOTES: Received correspondence thanking the group for her sunshine coffee card.

### **Financial / Budget**

State Business Filings  
*DBA is currently in process with expected completion imminent. Joe Gradin has sent his signature on required amendment report to Alissia via mail, Carol has also signed and it has been mailed to SOS.*

Insurance Due March Yearly  
Completed NO – *In process. Alissia has requested confirmation from the insurance agency about continuity of coverage since Carrier change. We have the billing but is waiting on payment.*

Proposed Budget  
*Board proposed budget brought forward. Discussion notes: Board discussed the proposed budget and made several changes to make the budget move to a closer break even point. A motion was made by Julie Hedden to approve the proposed budget with changes as outlined, Kelly Waltos seconded the motion, remainder of the board approved with no dissent.*

NOTE: Next Treasurer's report will be MARCH meeting.

### **Scholarship**

Proposed Program (See Attached Documents)  
Board proposed revamp of scholarship brought forward. Discussion notes: *Discussed the new grant scholarship program and how it will open up opportunities for application to horse related things like farrier school or judges program education, be available to a wider participant base, etc. Since this was not in the initial budget Kelly Waltos moved to add \$1,000 funding for this program to our budget, Julie Hedden seconded the motion and the remainder of the board approved with no dissent.*

### **Membership**

Total members 51. Plus 3 non-voting affiliate members.



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Did Carol re-send formal letter to AHA sent in 2024 requesting review of this limitation as per last board meeting action item? **YES/NO Carol has not sent yet, will send before next board meeting. If she needs a scanner Alissia can scan the letter or she will decide to fill out our names on the letter in printed type.**

## Sunshine

Notes: FOAL PHOTO CONTEST, see documents sent by email from Alissia. Motion for vote to accept as outlined? **YES - Board approval previously granted for the program no need for formal vote. Prizes in the proposed budget which was approved. Contest to be put on website and FB live as presented.**

## 2025 Clinic

Clinic: 2025 ANN JUDGE WESTERN DRESSAGE CLINIC  
Clinic Dates: July 11-13, 2025  
Clinic Location: Diamond B Training Stables, Newberg, OR

Published to website? YES

Published to FACEBOOK? YES

NOTE: *Reminder to please review Kelly's email outlining planned schedule and costs sent with agenda.*

TO DO/ADD NOTES: Friday will be a meet/greet. Saturday will have poles/barrels during the day. Saturday evening will be a dinner. Kelly has outlined a plan for food, pizza and Sarah's father will assist with dinner. Sunday riders will have two tests with feedback and sign up for a time. Looking for 15 riders max and stabling available for 10 (Carol has verified this is correct). Clinic to open to club members first. Kelly has final documents ready. Waiver, sign up, flyer (waiver is for both the club and facility. Alissia sent Kelly OMC club contacts as they were interested in this clinician. Kelly and Carol are signing up for the clinic. Kelly will collect all sign ups, forms and checks. Kelly will give payments for deposit to Alissia 1 month prior to the event. In the event credit card payment or PayPal needs to be used they will need to contact Alissia to get it set up.

Has Carol confirmed stabling? **YES/NO**

Has Kelly finalized flyer, sign up, or any other docs? **YES/NO**

Did Alissia send Kelly contacts? **YES/NO**

## EVENT: AHACO Spring Show Dinner

Show Dates: April 18-20, 2025

Show Location: Oregon Horse Center, Eugene, OR

Published to website? NO



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Published to FACEBOOK? NO

NOTE: Carol Helton assigned to contacting Millie to discuss her coordinating with us and OHC to plan a dinner.

Contact made? YES/**NO**

Club approved funding \$1,500 towards event.

TO DO/ADD NOTES: **Carol is to follow up with Millie and set a date for Mid-March to have final details of this dinner provided to the board including cost, contract requirements, menu and details. Carol has asked her to complete for \$1,000 if possible.**

## FUNDRAISING: POTENTIAL SUPPORT FROM AHA FOR OPEN INCENTIVE PROGRAM

Program Dates: 2025/2026?

Published to website? NO

Published to FACEBOOK? NO

NOTE: Carol Helton assigned to learning if AHA can help with fundraising for this program. Carol provided an update that AHA has an incentive program application called AHA Executive Committee for Open Incentive. Carol will fill out form and submit for \$300 reimbursement request. Julie advised Carol should also reach out to Hillary Hoffman to see if they can provide assistance for the program. Will do prior to next meeting.

Contact made Hillary Hoffman? YES/**NO Carol did once with no response, will reach out again.**

Reimbursement AHA filled out? YES/**NO Carol will fill out the form to request reimbursement for this activity.**

## SPRING MEMBER EVENT

Date: May 10, 2025

Location: Farm Girl Cottage Co [Oregon City, OR]

Published to website? NO

Published to FACEBOOK? NO

Food: Planned light refreshments. \$100 budget.

Speaker: N/A

Activity: Crafts

Prizes: N/A

NOTE: See email outlining details and options attached.

TO DO/ADD NOTES: Amended budget to be smaller and decided on one session. Alissia to finish booking and publish to website and FB.



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## CANBY TACK SALE

Date: March 15, 2025  
Location: Clackamas County Fair & Event Center Canby, OR  
Published to website? YES  
Published to FACEBOOK? NO  
Application Submitted YES  
NOTES:

*Alissia will submit the application for the booth and process payment. Need volunteers to arrive by 7 am. Carol will look through the club's materials for marketing items. Carol will ask Amy Pike from AHACO to see if we can utilize their full-size banners. Julie, Kelly and Alissia will man the booth and sign up volunteers, they are reminded to bring laptops or iPad for use. Alissia suggested the group go to Goodwill and look for copies of The Black Stallion to hand out to youth readers. Julie suggested that she reach out to AHA about the literacy program. Alissia will reach out to Savannah about marketing materials and books.*

Did Alissia submit application and payment?	<b>YES/NO</b>
Did Carol talk to Amy Pike (banners)?	<b>YES/NO</b>
Did Alissia ask AHA about books?	<b>YES/NO</b>
Did Alissia ask AHA marketing materials?	<b>YES/NO</b>

TO DO/ADD NOTES: Carol talked to Amy, the banners are no longer in useable condition. Alissia has registered the club and ordered marketing booth from AHA. She asked about books, but AHA doesn't provide books for the literacy program. Alissia will do a flyer for marketing. We are going to do a 50/50 raffle and a raffle for riding lessons. Kelly Holder, Sarah Robertson and Mary Jane will be asked to volunteer a lesson. Set price of tickets at \$2.00.

## **New Business**

### **DISCUSSION MEETING SCHEDULING**

TO/ADD NOTES: We will be meeting monthly until further notice. Kelly Waltos will get a Zoom meeting plan.

### **AHBAO SHOW PLANNING COMMITTEE MEETING**

Moved to be held by committee after adjournment of this meeting.

**Old Business/Reference** (Note, these items are to be listed with a short synopsis of where we are at with the items until further updates have been made, we can request to add them into agenda on ad hoc basis as updates or progress is made. This list also acts as a placeholder for knowledge of working projects and/or items not to lose sight of).



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"OPEN INCENTIVE PROGRAM" – *This is a potential club program inspired by the Oregon Morgan Club.*  
STALLION SERVICE AUCTION – *This is a potential auction of stallion services inspired by the Oregon Morgan Club. Alissia was tasked with looking at the processes and task items needed to do this auction, as well as figure out what software we should potentially use as this would be online. Last discussion was in January 2025. Alissia will reach out to the OMC to discuss potential use of their assistance for running software to see if that is a viable option.*  
IRWIN SCHIMMEL PERPETUAL TROPHY – *No action at current time. Next time to award will be at our breed show in September.*  
TREASURER'S REPORT – *Next formal board report March 2025.*  
NEWSLETTER – *Next newsletter April 2025.*  
NOMINATIONS/OFFICER ELECTIONS – *Next formal board review November 2025.*  
FUTURITY – *Suspended until further notice due to low participation.*  
DELEGATES/CONVENTION – *Delegates will be selected at AUGUST 2025 board meeting. Next convention is in Reno, NV.*  
YOUTH – *No current youth members participating in board meetings or committee meetings at this time.*  
SUNSHINE – *Currently sending birthday cards to members with Starbucks gift cards as appreciation initiative. Birthday cards are brought to the board by Alissia on a monthly basis based on current club roster on AHA website.*  
YEAR-END AWARDS – *Suspended until further notice. Some initial discussion had about revamping the program due to low participation.*  
OREGON HORSE COUNCIL – *Julie sits on this board as of 2025. Will provide information such as meeting times on an as needed or requested basis.*  
WEBSITE/FACEBOOK – *Alissia generally updates the website and Facebook. Carol, Julie Kelly and Sarah also have access to post and moderate Facebook.*  
STANDING RULES  
BY-LAWS

## **Call to Adjourn**

Carol called the meeting to adjourn:

NEXT MEETING DATE            March 7, 2025  
NEXT MEETING LOCATION    The Ram

NEXT MEETING TIME            5:45 PM  
TIME THIS MEETING ENDED    7:47 PM