



# Arabian Horse Breeders Association of Oregon

PO Box 957 Dallas, OR 97338  
<https://ahbaoregon.com/>

## 2024 Officers

Carol Helton, President and Promotional Representative  
Sarah Nash-Robertson, Vice President  
Alissia Agte, Treasurer  
Kelly Waltos, Membership Chairperson  
Theresa Spencer, Youth Coordinator  
Cassandra Richard, Board Member

## ARABIAN HORSE BREEDERS' ASSOCIATION OF OREGON

Monday, March 04, 2024

### BOARD MEETING MINUTES

*The mission and purpose of the Arabian Horse Breeders Association of Oregon is to promote the Arabian horse breed by providing and supporting educational, competitive and social activities.*

**Call to Order and Role Call :** Carol Helton performed roll call and those in attendance were Alissia Agte, Kelly Waltos, Sarah Robertson-Nash, Julie Hedden, Theresa Schimmel-Spencer and Valorie Baker. Guests were Vicki Holechek and Debbie Buckmaster. The number of board members in attendance constituted a quorum. Start time was 6:42 p.m.

**Changes to Agenda:** Removing line from the agenda for Storage and adding line item for board vacancy.

**Standing Rules:** Carol Helton made changes to clarify that the Secretary role needed to be a voting member per discussion with AHA. Discussed that Valorie Baker cannot be a member of AHBAO and AHACO without paying full dues. Board discussed due to lack of volunteers we would use AHA credit to offset cost. A motion was made, seconded and approved with no dissent to use the part of the AHBAO credit with AHA to pay for Valorie Baker to update her membership.

**Minutes:** Valorie Baker had computer issues, minutes will be brought to the next meeting.

**Treasurer's Report:** Alissia Agte presented Treasurer's Report and related documents to the board. There was a discussion on investing the money that is in the Savings account into low risk CD's with the bank. A motion was made, seconded and approved with no dissent to place \$10,000 into a 3 month CD and \$10,000 into a 6 month CD with Wells Fargo from the club Savings account. Talked about taxes and that they have been completed by J&M Accounting and will be submitted this week. Talked about insurance policy. Went over expenses and receipts for the month. A motion was made, seconded and approved with no dissent to pay reimbursements as outlined in the report. A final motion was made, seconded and approved with no dissent to accept the Treasurer's Report as presented.

**Correspondence:** Carol Helton gave Kelly Waltos AHA members update. Decision above about AHA and Carol Helton to call. Alissia Agte corresponded with a non-member about the club.

### Standing Committee Reports

Financial/Budget: N/A

Nomination/Officer Elections: Theresa Schimmel-Spencer to talk to Jill Bolm about opening (pending). Carol Helton told the board that Cassandra Richard had resigned her position with the club so we will have two action items:

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- 1) We need to fill another vacancy; and
- 2) Update the bank accounts as Cassandra was a signor on the account. Discussed who would be the second signor.

A motion was made, seconded and approved with no dissent to:

- 1) INITIATE BUSINESS CHECKING ACCOUNT: Remove Cassandra Richard as a signor. Add Sarah Robertson as a Signor on the account. No other changes.
- 2) WELLS FARGO BUSINESS MARKET RATE SAVINGS ACCOUNT: Remove Cassandra Richard as a signor. Add Sarah Robertson as a Signor on the account. No other changes.

The go-forward status of the Bank accounts will be:

### INITIATE BUSINESS CHECKING ACCOUNT

- Current Person's Listed Account: Cassandra Richard (Remove), Carol Helton (Remaining) and Alissia Agte (Remaining)
- New Person's Listed Account: Sarah Robertson (Signor, New Add)
- Current Address Listed Account: PO Box 957 DALLAS OR 97338 (No Change)

### WELLS FARGO BUSINESS MARKET RATE SAVINGS ACCOUNT

- Current Person's Listed Account: Cassandra Richard (Remove), Carol Helton (Remaining) and Alissia Agte (Remaining)
- New Person's Listed Account: Sarah Robertson (Signor, New Add)
- Current Address Listed Account: PO Box 957 DALLAS OR 97338 (No Change)

The New Person that is to be listed on the account holds the following title/office in the club and is responsible for managing banking activity:

- Sarah Robertson, Arabian Horse Breeders Association of Oregon Vice President

Futurity: N/A

Delegates/Convention: N/A

### Committee Reports

Scholarship: Carol Helton is in charge of organizing. Discussed adding AHBAO funds to the previously committed \$500 to benefit membership base bringing total scholarship to \$1,000 and addition of an Adult scholarship. Theresa Schimmel-Spencer requested an invoice for the \$500 committed be made out to Pam Schimmel so the club can receive the funds. A motion was made, seconded and approved with no dissent to commit \$500 of Arabian Horse Breeders



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Association of Oregon funds to a Youth Scholarship and \$1,000 of Arabian Horse Breeders Association of Oregon funds to an Adult Scholarship.

Membership: N/A

Sunshine: Kelly Waltos to send condolence cards to two families who lost their horses. A Thank You note to be sent to Cassie for her time on the board. Alissia Agte brought birthday cards for the group to sign. Discussed with the group reaching out to unaffiliated AHA members in the community nearby to tell them about our club, group agreed this was a good idea.

Website/FB: Sarah Nash-Robertson will be taking over from Cassandra Richard. Alissia Agte will continue to work on the website. Sarah and Alissia will work to coordinate information.

Newsletter: Discussed topics for the next newsletter. Kelly Waltos will aim for an April publication.

Clinics: Kelly Waltos working on Ann Judge clinic for 2025, no new details. Discussed the desired dates for the Mary Jane Brown and a quarter horse trainer clinic. Alissia Agte to look at availability for Yamhill County Fairgrounds and report back. Sarah to talk to the quarter horse trainer and report back. Carol to talk to Mary Jane Brown and report back.

Year-End Awards: Sarah Nash-Robertson still in process, no new updates.

Events: Alissia Agte reported back on Rally in the Valley, no new news. Carol Helton found AHACO club contact, still waiting on information about club partnership in AHACO show in May. Raffle Fundraiser discussed, group thinks holding it at Region 4 is best, Theresa Schimmel-Spencer will be continuing to work on this and prizes. A motion was made, seconded and approved with no dissent to plan a Perrydale Trails trail day for the club. Sarah Nash-Robertson will work on additional details. A motion was made, seconded and approved with no dissent to plan a member meet and greet for April 20th. Alissia Agte will work on scheduling and a budget for the next meeting. Discussed initial plans for Meet the Arabian on May 1st, additional details to follow at next meeting.

**By-Laws:** N/A

## Old Business

Show Proposals: Discussed earlier in the meeting, no action items.

Irwin Schimmel Trophy Retrieval: Located the current holder of the trophy and Sarah Nash-Robertson will work on scheduling a pickup.

**Announcements:** N/A

**Next Meeting Date/Time/Location:** Next meeting will be held Monday, April 1, 2024 at 6:30 at the Wilsonville McMenamins location.



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**Adjournment:** Carol Helton called to adjourn meeting at 8:13 p.m.