

# ARABIAN HORSE BREEDERS ASSOCIATION OF OREGON

## Board Meeting Minutes

March 11, 2023

**Call to Order and Roll Call:** Meeting was held virtually via ZOOM. President Cassie Richard called the meeting to order at 6:08 PM.

The following Board members were present: Cassie Richard, Kelly Waltos, Julie Hedden, Adonica Marshall, Cheryl Wilson, Sarah Robertson and Carol Helton.

Absent: none

Guests: none

**Agenda:** no additions

**Minutes:** Minutes from the January 15, 2023, were presented for approval. Julie Hedden motioned to approve; Kelly Waltos seconded. Approved unanimously as presented.

**Treasurer Report:** Cheryl Wilson provided draft report. She still does not have full access to bank records and will update when get the bank records access.

- Cassie Richard reported that she has set up appointment with the bank on Friday to add Cheryl Wilson and Adonica Marshall to the club bank accounts.
- Cheryl Wilson reported the insurance for the year has been paid. Estimate for insurance coverage for the Clinic is \$75.00.
- Cheryl Wilson reported that she is having technical issues with the treasurer laptop: laptop is 7-years old with windows 7 still operating it and Quicken Books program is not current. Estimates a replacement laptop would run \$900-1000. She will prepare a quote for board to review.

**Correspondence:** Cassie Richard reported none received since last meeting.

### Standing Committee Reports

**Financial/Budget:**

**Nomination/Officer Elections:** None this meeting.

**Futurity:** Kelly Waltos reported no updates. She will double check with AHACO about program details for listing futurity class at their show.

**Delegates:** Current delegates are Cassie Richard, Carol Helton and Kelly Waltos with Sarah Robertson as 1<sup>st</sup> alternate.

- Julie Hedden shared that there is a Region 4 virtual zoom meeting next Sunday. They are taking nominations (2) openings for the Judges selection committee: can be any

Region 4 member.

- Convention will be virtual this year and planned to be in person in Reno next year.

**Scholarship:** Carol Helton has the form and will reach out to eligible club members for application this year.

**Membership:** Kelly Waltos reported we have 73 members and 10 youth which shows small increase this month.

**Membership Engagement:**

Cheryl and Cassie reported they are assembling list of region members not affiliated with a club. Looking at email to send out. Additionally, Kelly working on contacting members for topics/stories in newsletter.

**Sunshine:** Adonica Marshall reported no actions since last meeting.

**Website/FB:** Cassie Richard no updates.

**Newsletter:** Kelly Waltos reported she is prepping for next newsletter. Topic for upcoming issue were discussed.

**Clinic:** Carol Helton gave update on Clinic planning. Dates were discussed and all agreed that end of July would be a good date to plan for.

**Year-End Awards:** No report this meeting.

**Events:** No report this meeting.

**By-Laws** None

**Old Business**

Open Show – No discussion this meeting. Carol Helton will re-send out research information to board by email for discussion next meeting.

Fundraising/Budget: Discussion from Dec 2023 meeting on goals for board to work on for effort to balance the club budget. The following additional items were identified as goals the board would actively work toward in the coming year to balance the budget.

- Look at storage unit costs – potential sponsor, decreased cost and more local location.
  - Carol researched – can find for same cost or less in the area. Recommend moving to have more regular access and closer to potential Salem show.
- Look for Futurity Sponsor
  - Need to draft letter with options and benefits to being sponsor.
  - Cheryl proposed form a Fundraising Committee to work on this area. Cheryl volunteered to chair; Adonica and Julie will participate.

- Look for Annual Award Sponsor(s)
  - 2023.01.05 - (2) buckles will be provided by Molly's Silver and could be used for Annual Awards.
- Apply to Region 4 for available financial assistance program toward show - \$1000 available to apply for if meet their requirements.
  - 2023.01.15 – Best fit would be for 2023 Show.
- Look for donations for Holiday Party Food
- Look at revamp of Holiday High Point Awards – are the type of awards what members value / are we reaching the right membership groups?
- Review participation in region 4 Jackpot
- Work on potential Income for Clinic(s).
  - 2023.01.15 – Planning in place for Clinic per above notes.

### **New Business**

Meet an Arabian Horse Day – Julie Hedden shared potential ideas for club to participate this year.

We love Arabian Horses – Julie Hedden shared information on this group that is promoting the breed with a Facebook group. They would like to have a representative from each member club – looking for “ambassador advisors”.

**Announcements**      None

### **Next Meeting Date/Time/Location**

Sunday April 30, 2023, 10:00AM, location to be confirmed via email.

**Adjournment** Cassie adjourned the meeting at 7:22 PM.

Respectfully submitted, Adonica Marshall, Secretary.